



Dear Cooper's Point New Property Owner,

On behalf of the Homeowners Association Board of Directors we welcome you to the majestic lowcountry community of Cooper's Point, where life moves at a much slower pace. We look forward to meeting you and know you will enjoy the spectacular marsh views and abundant wildlife that surrounds us.

Our website, [cooperspoint.org](http://cooperspoint.org), has a wealth of information, including documents and forms that can be easily downloaded. We welcome your participation within our community.

If you don't already have a copy of the **Cooper's Point Covenants**, please go to the website and download a copy to print for your records.

When you get ready to build, you will need to download and make copies of the **DRC Home Building Guidelines** for yourself and your builder.

To get you started, attached to this letter is a **New Owner Registration Form** and a **Gate/Pool Access Request Form**. Please return these forms to provide us with correct contact information for our files and to process entry cards for gate and pool access that will be mailed to you.

If you have an interest in attending an HOA Board meeting, we convene on the second Monday of the month at The Riverhouse at 5pm. We would welcome seeing you there.

As for the Sapelo Golf Club memberships, please contact Rose Anne Giles at [raggiles@aol.com](mailto:raggiles@aol.com).

If you have any questions or need printed copies of the above-mentioned documents, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Megan Kuntze".

Megan Kuntze  
HOA Administrator  
912-832-3891

# NEW OWNER REGISTRATION FORM

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COOPER'S POINT at SHELLMAN BLUFF  
912.832.3891 | PO BOX 65, TOWNSEND, GA 31331  
email: [cooperspointhoa@gmail.com](mailto:cooperspointhoa@gmail.com) | [www.cooperspoint.org](http://www.cooperspoint.org)

Date:

Names:

Lot(s) Owned:

Mailing Address:

Phone(s):

Email:

- > Please fill out and return via scan and email, or by mailing to the address above.
- > If you have any questions, please feel free to reach out via phone or email.
- > HOA Board Meetings, which are open to homeowners, convene the second Monday of the month at The Riverhouse at 5:00PM.

# GATE/POOL ACCESS CARD REQUEST

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COOPER'S POINT at SHELLMAN BLUFF  
912.832.3891 | PO BOX 65, TOWNSEND, GA 31331  
email: [cooperspointhoa@gmail.com](mailto:cooperspointhoa@gmail.com) | [www.cooperspoint.org](http://www.cooperspoint.org)

All property owners will receive two gate/pool access cards at no charge.

Additional cards or gate remotes are available for an additional \$25 each. They can be ordered with the return of this request or at a later date via an email request to the HOA administrator.

Date:

Names:

Lot(s) Owned:

Mailing Address:

Phone(s):

Email:

We want to be listed in the gate directory. The phone number we want listed in the directory for guests to call for us to open the gate is \_\_\_\_\_. (This number can be a landline or a cell phone. When a guest calls you, you will be able to speak to them through the gate box, when you press "7" on your phone it will disconnect the call and open the gate.)

We don't need to be listed and will just use our cards to access the gate.

We would like to order the following additional cards or remotes:

\_\_\_\_\_ cards      \_\_\_\_\_remotes

> Please fill out and return via scan and email, or by mailing to the address above.

> Access cards/remotes will be mailed to you at the above address.